



Please complete the following form so we may better serve your needs and satisfy our insurance obligations.

Type of Event (i.e. Birthday Party, Wedding, Bat Mitzvah, Graduation, Anniversary): (name):		Who are you Honoring?
Date:	Event Start Time	Event End Time:
<p>Aquatic Safety Instruction requires a minimum of 3 hours and a maximum of 8 hours for each party. According to California State Law, each lifeguard will receive one 15 minute break every 3 hours worked, and a 30 minute break every 6 hours worked. Event Host/Homeowner and AQUATIC SAFETY INSTRUCTION, LLC staff will determine the most appropriate time for the break. AQUATIC SAFETY INSTRUCTION, LLC staff will then close the pool for that time and will return to the pool before the allotted time is complete. **Please initial you have read and understand this statement. _____</p>		
Full Name of Event Host / Party Planner / Coordinator:	Phone Number:	Email Address:
Other Contact Name (Homeowner if different than Coordinator):	Phone Number:	Email Address:
Location (Address):	City, State Zip:	Phone Number:
Property Information: Do you Rent? <input type="checkbox"/> Do you Own? <input type="checkbox"/> Is the Pool Gated? <input type="checkbox"/> H.O.A.? <input type="checkbox"/>	Type of Event: Swimming <input type="checkbox"/> Non-Swimming <input type="checkbox"/>	Will Alcohol Be Served? Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>If the facility is rented and Liquor Liability is required for alcohol to be served, AQUATIC SAFETY INSTRUCTION, LLC requires that the Event host provide AQUATIC SAFETY INSTRUCTION, LLC with an Additional Insured Endorsement identifying naming AQUATIC SAFETY INSTRUCTION, LLC as "Additional Insured". If the Event is hosted at a personal residence, please provide AQUATIC SAFETY INSTRUCTION, LLC proof that Host Liquor Liability is included in the Homeowners Insurance Policy. **Please initial you have read and understand this statement. _____</p>		
Age Range of Attendees:	Approximate Number of Attendees:	Number of Lifeguards Requested:
<p>American Red Cross Standards require that the following ratio's be observed: 1 LG per 5 under age 6 ; 1 LG per 10 ages 6-10 ; 1 LG per 15 ages 10-15 ; 1 LG per 20 Ages 15-21 ; 1 LG per 25 for ages 21 & over. **Please initial you have read and understand this statement. _____</p>		
Special Instructions for Lifeguards (i.e. Games, special parking instructions, etc.):	Optional Supplies: 6 Noodles <input type="checkbox"/> 12 Rings <input type="checkbox"/>	
<p>Lifeguard responsibilities are as follows: <i>To watch the pool at all times!</i> The lifeguards are not "baby-sitters" and are not responsible for other areas of the party. <i>Children under the age of 4 must be accompanied by an adult other than the lifeguard.</i> The lifeguards are not to be in the pool while guests are in the pool unless imminent safety requires so. It is the lifeguard's prerogative to close the pool if any one's safety is endangered due to inclement weather (storms or lightning), unhealthy water conditions, or any environmentally hazardous conditions that the lifeguard deems inappropriate for swimming to continue. **Please initial you have read and understand this statement. _____</p>		
<p>Aquatic Safety Instruction does not allow the following items to be in the pool or in the pool area: Rafts, water balloons, or glass in pool area. This policy is enforced for the safety of all in attendance. **Please initial you have read and understand this statement. _____</p>		
<p>Rates: \$75.00 per hour _____ (3 hour minimum) per senior lifeguard (qty lifeguards) _____ + \$60.00 per hour _____ per junior lifeguard _____ + \$75.00 Insurance Fee + 20% Gratuity (per lifeguard) _____ = Cost of Event _____</p>		
<p>Gratuity is permitted to be given directly to AQUATIC SAFETY INSTRUCTION, LLC Lifeguard staff. It is suggested that the gratuity be 20% of the total event cost. **Please initial you have read and understand this statement. _____</p>		
<p>AQUATIC SAFETY INSTRUCTION, LLC is fully insured to provide Aquatic Management Services. Upon receipt of this form and full payment of event costs, AQUATIC SAFETY INSTRUCTION, LLC will add the property owner/event host to our policy as an additional named insured. The property owner/event host will be provided with an updated Certificate of Liability Insurance. **Please initial you have read and understand this statement. _____</p>		
<p>Refund Policy: If AQUATIC SAFETY INSTRUCTION, LLC determines that weather conditions adversely affect the safety of a special event that involves swimming, AQUATIC SAFETY INSTRUCTION, LLC reserves the right to cancel our services and will gladly reschedule. If the customer cancels the event for reasons other than unsafe weather conditions within seven business days, all monies paid to AQUATIC SAFETY INSTRUCTION, LLC will not be refunded. If canceled prior to seven days of event, AQUATIC SAFETY INSTRUCTION, LLC will reschedule the event or refund 50% of the balance paid. **Please initial you have read and understand this statement. _____</p>		

I have read and fully understand the above statements.

Homeowner/Coordinator's Signature

Date

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www.AquaticSafetyInstruction.com**